

# CITY OF WHEELING, WEST VIRGINIA



## SUBSTANTIAL AMENDMENTS TO THE FY 2020, 2021, 2022, and 2023 ANNUAL ACTION PLANS FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

### **SUBMITTED BY:**

Economic and Community Development Department  
City of Wheeling  
1500 Chapline Street  
Wheeling, WV 26003

### **SUBMITTED TO:**

U.S. Department of Housing & Urban Development  
Community Planning and Development  
William S. Moorhead Federal Building  
1000 Liberty Avenue, Suite 1000  
Pittsburgh, PA 15222





## A. EXECUTIVE SUMMARY

It is necessary for the City of Wheeling to process “Substantial Amendments” to the City’s FY 2020, 2021, 2022, and 2023 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds. In accordance with CDBG Program Regulations, the City is allowed to make Substantial Amendments to its Annual Plans and Budgets in accordance with the City’s Citizen Participation Plan.

The City has determined that it is necessary to amend the previously approved CDBG program years’ budgets to modify the amount of funds allocated to specific projects. These are considered substantial amendments in accordance with the City’s Citizen Participation Plan as the following applies: change in allocation priorities and proposing an undertaking not previously described in the Annual Action Plan.

### **Amended FY 2020 Annual Action Plan CDBG Activities:**

- CD-20-15 Nelson Jordan Center. Reduce this project/activity by \$9,275.67 for a new project/activity CDBG budget of \$23,724.33.
- Program Income Received. \$11,588.60 was received in FY 2020 Program Income but not yet allocated to a project/activity.
- CD-20-28 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$20,864.27 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

### **Amended FY 2021 Annual Action Plan CDBG Activities:**

- CD-21-03 Grandview Pool Improvements. Reduce this project/activity by \$295.00 for a new project/activity CDBG budget of \$166,932.00.
- Program Income Received. \$3,612.00 was received in FY 2021 Program Income but not yet allocated to a project/activity.
- CD-21-22 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$3,907.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2022 Annual Action Plan CDBG Activities:**

- CD-22-03 Helping Heroes. Delete this project in its entirety and reallocate a total of \$253,988.00 in CDBG funds to a new project/activity.
- CD-22-17 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$253,988.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2023 Annual Action Plan CDBG Activities:**

- CDBG-23-01 CDBG Administration. Reduce this project/activity by \$5,000.00 for a new project/activity CDBG budget of \$218,098.00.
- CDBG-23-03 Pumper Truck. Reduce this project/activity by \$400.00 for a new project/activity CDBG budget of \$ 615,000.00.
- Program Income Received. \$4,400.00 was received in FY 2023 Program Income but not yet allocated to a project/activity.
- CD-23-12 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$9,800.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

The total amount of CDBG funds reprogrammed within and program income received during FY 2020, FY 2021, FY 2022, and FY 2023 to the new Wheeling Fire Department multi-year funded activity is \$288,559.27.

<b>CD-20-28</b>	
<b>Project Name</b>	<b>Wheeling Fire Department Equipment</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CDS-7 Public Safety
<b>Needs Addressed</b>	Community Development Strategy
<b>Funding</b>	CDBG: \$20,864.27
<b>Description</b>	CDBG funds will be used for the purchase of firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low- to moderate-income areas (Low/Mod Area Benefit). Equipment to be purchased includes, but is not limited to bunker gear, monitor/defibrillator units, respirators, breathing apparatus, rescue saws, positive pressure fans, chemical/bio-hazard personal protective equipment, rescue boards, rescue/climbing rigging equipment, etc. (Multi-year Activity)
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10,360 people
<b>Location Description</b>	Station 2 – 801 Main Street Station 4 – 3618 Jacob Street Station 5 – 11 North Wabash Street Fire Headquarters – 1700 Wood Street Service Area: C.T. 2, B.G. 1 and 3; C.T. 3, B.G. 2; C.T. 4, B.G. 1 and 2; C.T. 5, B.G. 2; C.T. 6, B.G. 1 and 2; C.T. 7, B.G. 1 and 2; C.T. 14, B.G. 4; C.T. 21, B.G. 1, 2, and 4; C.T. 26, B.G. 1, 2, 3, and 4; C.T. 27, B.G. 1 and 2.
<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).
<b>CD-21-22</b>	
<b>Project Name</b>	<b>Wheeling Fire Department Equipment</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CDS-7 Public Safety
<b>Needs Addressed</b>	Community Development Strategy
<b>Funding</b>	CDBG: \$3,907.00
<b>Description</b>	CDBG funds will be used for the purchase of firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low- to moderate-income areas (Low/Mod Area Benefit). Equipment to be purchased includes, but is not limited

	to bunker gear, monitor/defibrillator units, respirators, breathing apparatus, rescue saws, positive pressure fans, chemical/bio-hazard personal protective equipment, rescue boards, rescue/climbing rigging equipment, etc. (Multi-year Activity)
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<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 030 – Fire Station/Equipment 570.201(c).
<b>CD-22-17</b>	
<b>Project Name</b>	<b>Wheeling Fire Department Equipment</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CDS-7 Public Safety
<b>Needs Addressed</b>	Community Development Strategy
<b>Funding</b>	CDBG: \$253,988.00
<b>Description</b>	CDBG funds will be used for the purchase of firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low- to moderate-income areas (Low/Mod Area Benefit). Equipment to be purchased includes, but is not limited to bunker gear, monitor/defibrillator units, respirators, breathing apparatus, rescue saws, positive pressure fans, chemical/bio-hazard personal protective equipment, rescue boards, rescue/climbing rigging equipment, etc. (Multi-year Activity)
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<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).
<b>CD-23-12</b>	
<b>Project Name</b>	<b>Wheeling Fire Department Equipment</b>
<b>Target Area</b>	Citywide
<b>Goals Supported</b>	CDS-7 Public Safety
<b>Needs Addressed</b>	Community Development Strategy
<b>Funding</b>	CDBG: \$9,800.00
<b>Description</b>	CDBG funds will be used for the purchase of firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low- to moderate-income areas (Low/Mod Area Benefit). Equipment to be purchased includes, but is not limited to bunker gear, monitor/defibrillator units, respirators, breathing apparatus, rescue saws, positive pressure fans, chemical/bio-hazard personal protective equipment, rescue boards, rescue/climbing rigging equipment, etc. (Multi-year Activity)
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<b>Planned Activities</b>	The national objective is Low/Mod Area Benefit (LMA). The matrix code is 03O – Fire Station/Equipment 570.201(c).

## B. CITIZEN PARTICIPATION

The following notice is to be published in *The Intelligencer* and *Wheeling News-Register* on Wednesday, October 2, 2024.

### NOTICE OF PUBLIC HEARING CITY OF WHEELING, WEST VIRGINIA

#### SUBSTANTIAL AMENDMENTS TO THE FY 2020, FY 2021, 2022, AND FY 2023 ANNUAL ACTION PLANS

#### COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

The purpose of this notice is to present Substantial Amendments to the City of Wheeling's FY 2020, FY 2021, FY 2022 and FY 2023 Annual Action Plans for the use of Community Development Block Grant (CDBG) funds.

Notice is also hereby given that the City of Wheeling, West Virginia will hold a public hearing on Tuesday, October 29, 2024 at noon, prevailing time, in Council Chambers on the first floor of the City-County Building located at 1500 Chapline Street, Wheeling, WV 26003 on the proposed Substantial Amendments. The City-County Building and Council Chambers are accessible to persons with physical disabilities. If special arrangements need to be made to accommodate residents for them to participate in the public hearing, please contact Ms. Nancy Prager, Director, ECD Department, at 304-234-3701 or [nprager@wheelingwv.gov](mailto:nprager@wheelingwv.gov) to make those arrangements. Persons with hearing and/or speech impediments may contact the City of Wheeling through the "West Virginia Relay Service" by dialing "7-1-1" or going online to [www.westvirginiarelay.com](http://www.westvirginiarelay.com). If requested, a foreign language and/or sign language interpreter will be provided if the City is notified three (3) days in advance of the meeting.

The purpose of this public hearing is to present Substantial Amendments to the City's FY 2020, FY 2021, FY 2022 and FY 2023 Annual Action Plans for the use of CDBG funds. In accordance with program regulations, the City is allowed to make substantial amendments to its Annual Action Plans and Budgets in accordance with the City's Citizen Participation Plan. The City has determined that it is necessary to amend the approved CDBG program budgets for the previously approved FY 2020, FY 2021, FY 2022 and FY 2023 Annual Action Plans. These funds will be reprogrammed from previously approved projects/activities to a new project/activity. These are considered substantial amendments in accordance with the City's Citizen Participation Plan as the following applies: change in allocation priorities and proposing an undertaking not previously described in the Annual Action Plan.

#### Amended FY 2020 Annual Action Plan CDBG Activities:

- CD-20-15 Nelson Jordan Center. Reduce this project/activity by \$9,275.67 for a new project/activity CDBG budget of \$23,724.33.
- Program Income Received. \$11,588.60 was received in FY 2020 Program Income but not yet allocated to a project/activity.
- CD-20-28 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$20,864.27 to purchase firefighting, rescue, and emergency response equipment to

be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2021 Annual Action Plan CDBG Activities:**

- CD-21-03 Grandview Pool Improvements. Reduce this project/activity by \$295.00 for a new project/activity CDBG budget of \$166,932.00.
- Program Income Received. \$3,612.00 was received in FY 2021 Program Income but not yet allocated to a project/activity.
- CD-21-22 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$3,907.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2022 Annual Action Plan CDBG Activities:**

- CD-22-03 Helping Heroes. Delete this project in its entirety and reallocate a total of \$253,988.00 in CDBG funds to a new project/activity.
- CD-22-17 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$253,988.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2023 Annual Action Plan CDBG Activities:**

- CDBG-23-01 CDBG Administration. Reduce this project/activity by \$5,000.00 for a new project/activity CDBG budget of \$218,098.00.
- CDBG-23-03 Pumper Truck. Reduce this project/activity by \$400.00 for a new project/activity CDBG budget of \$ 615,000.00.
- Program Income Received. \$4,400.00 was received in FY 2023 Program Income but not yet allocated to a project/activity.
- CD-23-12 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$9,800.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

In accordance with the regulations and requirements of the U.S. Department of Housing and Urban Development (HUD), these Substantial Amendments will be on public display for review and comment for a period of thirty (30) days, beginning Thursday, October 29, 2024. The Substantial Amendments will be available for review at the City's Economic and Community Development (ECD) Department, City-County Building, Room 305, 1500 Chapline Street, Wheeling, WV 26003 and at The Ohio County Public Library, 52 Sixteenth Street, Wheeling, WV 26003, as well as on the City of Wheeling's website [www.wheelingwv.gov](http://www.wheelingwv.gov).

Written comments may be mailed to Ms. Nancy Prager, Director of the City's Economic and Community (ECD) Department, City-County Building, 1500 Chapline Street, Wheeling, WV 26003 or faxed to Ms. Prager's attention to (304) 234-3899, or via email to [nprager@wheelingwv.gov](mailto:nprager@wheelingwv.gov). All comments received by 4:00 p.m., prevailing time, on Friday, November 1, 2024 will be considered by the City of Wheeling prior to submittal of these Substantial Amendments to City Council for approval at their Wednesday, November 6, 2024 Regular Meeting. Once approved, the City intends to submit these Substantial Amendments to HUD on or after November 7, 2024.

All interested residents are encouraged to attend this public hearing and they will be given the opportunity to present oral or written testimony concerning the proposed substantial amendments to the use of CDBG funds under the FY 2020, FY 2021, FY 2022 and FY 2023 Annual Action Plans.

**Robert Herron, City Manager**

DRAFT

## C. RESOLUTION

The following Resolution will be proposed for consideration by the Wheeling City Council during its Regular Meeting on Wednesday, November 6, 2024.

### **A RESOLUTION OF THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY APPROVING AND AUTHORIZING THE SUBMITTAL TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) OF SUBSTANTIAL AMENDMENTS TO THE FY 2020, FY 2021, FY 2022 AND FY 2023 ANNUAL ACTION PLANS FOR THE USE OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

**WHEREAS**, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the prevention or elimination of slums or urban blight, or activities which will benefit low- and moderate-income persons, or other urgent community development needs; and

**WHEREAS**, the City of Wheeling had previously approved the budgets and Annual Action Plans for Fiscal Years 2020, 2021, 2022, 2023, which proposed how entitlement grant funds would be expended to address the housing and community development needs identified in the City's Five-Year Consolidated Plan; and

**WHEREAS**, HUD permits grant recipients to revise and amend its previous budgets and Annual Action Plans; and

**WHEREAS**, in accordance with the Federal Regulations governing the CDBG Program, certain changes and revisions to an Annual Action Plan may be considered a Substantial Amendment as outlined in the City of Wheeling's Citizen Participation Plan; and

**WHEREAS**, a draft of the Substantial Amendments to the FY 2020, FY 2021, FY 2022 and FY 2023 Annual Action Plans was on public display from October 3, 2024 through November 1, 2024 and the City held a public hearing on October 29, 2024 concerning said amendments, and the comments of various agencies, groups, and citizens were taken into consideration in the preparation of the final Substantial Amendment document.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WHEELING, OHIO COUNTY, WEST VIRGINIA, AS FOLLOWS:**

**SECTION 1.** That the amended Annual Action Plans for the Fiscal Years 2020, 2021, 2022, and 2023 concerning the use of CDBG funds is hereby in all respects approved as presented, which includes the following:

#### **Amended FY 2020 Annual Action Plan CDBG Activities:**

- CD-20-15 Nelson Jordan Center. Reduce this project/activity by \$9,275.67 for a new project/activity CDBG budget of \$23,724.33.

- Program Income Received. \$11,588.60 was received in FY 2020 Program Income but not yet allocated to a project/activity.
- CD-20-28 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$20,864.27 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2021 Annual Action Plan CDBG Activities:**

- CD-21-03 Grandview Pool Improvements. Reduce this project/activity by \$295.00 for a new project/activity CDBG budget of \$166,932.00.
- Program Income Received. \$3,612.00 was received in FY 2021 Program Income but not yet allocated to a project/activity.
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**Amended FY 2022 Annual Action Plan CDBG Activities:**

- CD-22-03 Helping Heroes. Delete this project in its entirety and reallocate a total of \$253,988.00 in CDBG funds to a new project/activity.
- CD-22-17 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$253,988.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**Amended FY 2023 Annual Action Plan CDBG Activities:**

- CDBG-23-01 CDBG Administration. Reduce this project/activity by \$5,000.00 for a new project/activity CDBG budget of \$218,098.00.
- CDBG-23-03 Pumper Truck. Reduce this project/activity by \$400.00 for a new project/activity CDBG budget of \$ 615,000.00.
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- CD-23-12 – Wheeling Fire Department Equipment. Create a new project/activity with a CDBG budget of \$9,800.00 to purchase firefighting, rescue, and emergency response equipment to be used at Wheeling Fire Department Stations 2, 4, 5, and Fire Headquarters, which primarily serve low – to moderate-income areas (multi-year).

**SECTION 2.** That the total amount of CDBG funds reprogrammed within and program income received during FY 2020, FY 2021, FY 2022, and FY 2023 to the new Wheeling Fire Department multi-year funded activity is \$288,559.27.

**SECTION 3.** That the City Manager, on behalf of the City of Wheeling, West Virginia, is authorized to sign and submit the Substantial Amendments to the FY 2020, FY 2021, FY 2022, and FY 2023 Annual Action Plans to the U.S. Department of Housing and Urban Development. The City Clerk is hereby directed to file a copy of said Substantial Amendments with the Official Minutes of this regular meeting of City Council.

**SECTION 4.** That the City Manager, on behalf the City of Wheeling, West Virginia, is AUTHORIZED to provide assurances and/or certifications as required by the Housing and Community Development Act of 1974, as amended; and any other supplemental information or revised data which the U.S. Department of Housing and Urban Development may request in review of the City's subject Substantial Amendments.

**ADOPTED INTO A RESOLUTION THIS 6<sup>th</sup> DAY OF OCTOBER 2024 BY THE COUNCIL OF THE CITY OF WHEELING, WEST VIRGINIA.**

IN WITNESS WHEREOF, I, Denny Magruder, Mayor of the City of Wheeling, West Virginia have hereunto set my hand and caused the official seal of the City of Wheeling to be affixed this 6<sup>th</sup> day of October 2024.

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Denny Magruder, Mayor